

**GLOBALPORT 900, INC.
ANNUAL STOCKHOLDERS' MEETING
30 June 2022, 2:00 P.M.**

**Requirements and Procedure for Participation in the ASM through
Remote Communication and Voting *In Absentia***

In light of the COVID-19 pandemic, **GLOBALPORT 900, INC.**'s (the "Company") 2022 Annual Stockholders' Meeting ("ASM") will be conducted virtually via Zoom on 30 June 2022, Thursday, at 2:00 P.M.

1. Stockholders of record as of **31 May 2022** who intend to attend and participate at the meeting through remote communication are requested to notify the Company and register via email to info@globalport.com.ph.
2. **Registration:**

Who May Register:	Stockholders-of-record as of 31 May 2022
When To Register:	Registration period shall be from 13 June 2022 and will close at 5:00PM on 23 June 2022 ("Registration Period"). Stockholders who fail to register during the Registration Period may no longer avail of the option to electronically participate at the ASM and vote by remote communication or <i>in absentia</i> .
How to Register:	<p>Stockholders are requested to send a notification to info@globalport.com.ph with the subject "PORT 2022 ASM" with the following information: (a) Name; (b) Address; and (c) Contact Number, together with scanned or digital copies of the documents listed below, within the Registration Period, for validation:</p> <p>Individual Stockholders (Direct Owners):</p> <ul style="list-style-type: none"> ▪ Front and back portions of the Stockholder's valid government-issued identification card with photo and signature. <p>Corporate Stockholders (Direct Owners):</p> <ul style="list-style-type: none"> ▪ Secretary's Certificate attesting to the authority of the representative to vote for and on behalf of the corporation; ▪ Front and back portions of a valid government-issued identification card with photo and signature of the Stockholder's representative; and ▪ Contact number of the Corporate Stockholder's Secretary. <p>Broker Accounts (Individual or Corporate):</p> <ul style="list-style-type: none"> ▪ Broker's Certification on the Stockholder's number of shareholdings; ▪ Secretary's Certificate attesting to the authority of the representative to vote for and on behalf of the corporation (for Corporate Stockholders); ▪ Front and back portions of a valid government-issued identification card with photo and signature of the Stockholder's representative (for Corporate Stockholders); ▪ Front and back portions of the Stockholder's valid government-issued identification card with photo and signature (for Individual Stockholders); and ▪ Contact number of the Corporate Stockholder's Secretary (for Corporate Stockholders). <p>In addition, Stockholders who wish to attend by proxy shall also submit the following:</p> <ul style="list-style-type: none"> ▪ Ballot/Proxy Form duly signed by the Stockholder; ▪ Name, Address, and Contact Number of the appointed proxy; and ▪ Front and back portions of a valid government-issued identification card with photo and signature of the Stockholder's proxy.

	A Stockholder may also appoint the Chairman of the ASM as his/her/its proxy.
Validation of Registration:	<p>The validation of the Stockholder’s registration shall be completed by the Company within three (3) business days from receipt of the complete requirements.</p> <p>The Company will send an email confirming the successful validation of the Stockholder’s registration with a link to the virtual meeting room.</p>

3. Voting *in absentia* or by Proxy

Stockholders who want to vote *in absentia* or by proxy in the ASM shall use the **Ballot/Proxy Form** attached as **Annex 3** and comply with the following procedures and requirements:

Who May Vote:	Stockholders of record as of 31 May 2022
Manner and Methods of Voting:	<p>For the ASM, voting shall only be allowed through proxy or <i>in absentia</i> by accomplishing the Ballot/Proxy Form.</p> <ul style="list-style-type: none"> ▪ For election of directors, each common share shall be entitled to nine (9) votes and the registered Stockholder can elect to have all votes cast in favor of one director or in any manner he chooses, provided the total number of votes cast shall not exceed nine (9) votes per share held. ▪ For items other than the election of directors, the registered Stockholder has the option to vote: Yes, No, or Abstain. The vote is considered cast for all the registered Stockholder’s shares. <p>Only the votes cast by duly registered Stockholders/Proxies shall be counted.</p>
When To Submit the Proxy/Ballot Form:	<p>An advanced copy of duly accomplished and signed* Ballot/Proxy Form shall be submitted through email to info@globalport.com.ph during the Registration Period. Email submission may be made together with the registration requirements, or through a separate email with the subject “PORT 2022 ASM”. Hard copy of the originally signed Ballot/Proxy Form shall be sent to the Office of the Corporate Secretary of the Company at Unit 2701 One Corporate Centre, Meralco Ave. cor. Julia Vargas Ave., Ortigas Center, Pasig City 1605, Philippines.</p> <p>After submission of the Ballot/Proxy Form, the stockholder may no longer change his/her vote.</p> <p><i>*The Company shall accept electronic signature and digital signatures, or a scanned copy of the Ballot/Proxy Form signed by wet-ink. However, the Company reserves the right to request additional information, and original signed copies of Ballot/Proxy Form at a later date, as it deems necessary.</i></p>
Tabulation and Validation of Votes:	<p>All votes cast through Ballot/Proxy Forms shall be validated and tabulated on 24 June 2022 at 2:00 P.M. at the Office of the Corporate Secretary of the Company at Unit 2701 One Corporate Centre, Meralco Ave. cor. Julia Vargas Ave., Ortigas Center, Pasig City 1605, Philippines.</p> <p>Final tally of votes shall be announced during the ASM.</p>

4. The virtual meeting room will be opened 1 hour before the schedule. Registered Stockholders shall

write their full name, surname first followed by their first name, upon joining the virtual meeting room.

5. Stockholders may send their questions and/or comments prior to or during the meeting to info@globalport.com.ph. The Corporate Secretary shall raise the questions on behalf of the Stockholder.

6. The proceedings of the meeting will be recorded. Copy of the visual and audio recording of the proceedings of the ASM shall be kept by the Company.